



**MAHAVITARAN**  
Maharashtra State Electricity Dist.Co.Ltd  
(A Govt. of Maharashtra Undertaking)  
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HRD/O&M/F.No.9  
Maharashtra State Electricity Distribution Co.Ltd.  
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**ADMINISTRATIVE CIRCULAR NO. 540 DATE 03 / 06 / 2016**

Sub : MSEDCL Transfer Policy – Modification thereof.

Read : Administrative Circular No. 514 dated 10/08/2015.

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The Transfer Policy for employees working in the Company has been circulated vide Administrative Circular No.514 dated 10/08/2015 for implementation from August 2015. The same is being implemented for all employees in Pay Gr.I to IV as per the guidelines mentioned therein.

2. Now, in exercise of the powers delegated to him vide Administrative Circular No.1 dated 29/09/2005, the Chairman and Managing Director in consultation with the Director (Finance), Director (Projects) and Director (Operations) has accorded approval for modification in Clause 4 (b) and 4(d) (viii) of Annexure 'A' of the said Administrative Circular as under.

**Para 4(b):** To avoid unnecessary correspondence and administrative work, the applications of employees who have completed two years in new post/in station shall only be considered. Except for extreme compassionate/special reasons any application received before completion of a period of two years will not be entertained.

**Para 4(d)(viii):** The employees who are transferred by considering their maximum tenure under General Transfers as per the provisions under 2(a) above will not be eligible for request transfer unless he/she completes minimum one year at the place of transfer.

3. All other conditions laid down in Administrative Circular No.514 dated 10/08/2015 shall remain unchanged.

4. This Administrative Circular shall come into force with immediate effect.

5. This Administrative Circular is available on Company's R-APDRP Portal.

  
( Sandesh E. Hake )  
Chief General Manager(HR)